

SAMPLE OF GROUP II POSITION CERTIFICATION FORM (#DNHRS3)

NEW HAMPSHIRE RETIREMENT SYSTEM
4 CHENELL DRIVE, CONCORD, NEW HAMPSHIRE 03301-8509
(603) 271-3351 or (877)917-6477

GROUP II POSITION CERTIFICATION FORM

INFORMATION:

(1) Position Identification Number - is a unique number relating to a position occupied by one person. A town, for example, employing 20 employees under class "police officer" would assign a different position number to each of its 20 police officer positions. A position identification number will remain the same even as members occupying the position change. An employee reference number, such as social security number, should not be used as the position identification number.

(2) Governing Body - such as the Board of Selectman or Alderman.

SECTION A: IDENTIFICATION *(Please type or print)*

| | |
|-----------------------------------|--------------------------------|
| Position Title | Position Identification Number |
| Employer Name | Department or Unit |
| Employer Address | Employer Telephone Number |
| Name of Present Incumbent, if any | |

SECTION B: CERTIFICATION *(Please type or print)*

| | | |
|---|-------|------|
| I/we _____ hereby certify that the above position satisfies <u>all</u> job requirements for group II classification in accordance with the definition of: | | |
| Check one: | | |
| ____ Fireman, pursuant to RSA 100-A:1 VIII, VIII-a and VIII-b as amended. | | |
| ____ Policeman, pursuant to RSA 100-A:1 VII, VII-a and VII-b as amended. | | |
| Signature | Title | Date |
| Signature | Title | Date |
| Signature | Title | Date |
| Signature | Title | Date |
| Governing Body or Authorized Designee(s) | | |